

Registration and authentication process with SUMADI - Canvas

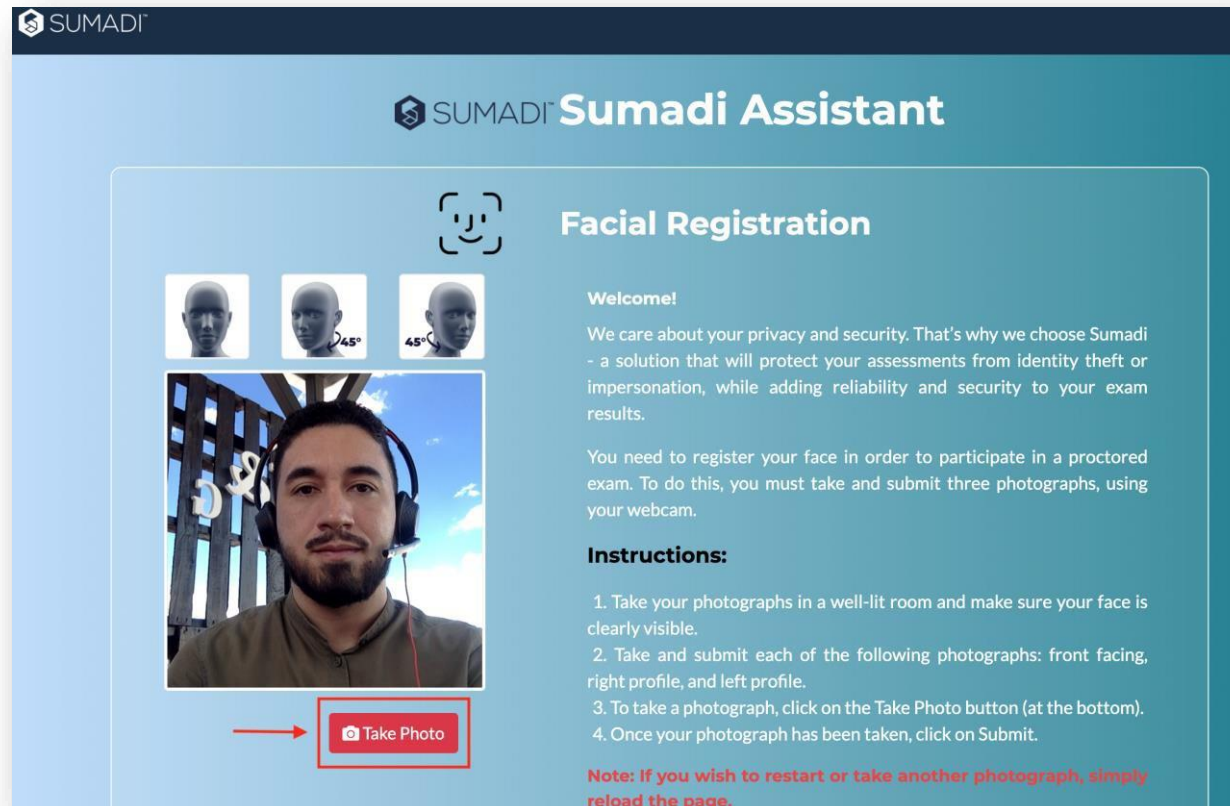


- 1 Once you click on the quiz / exam you wish to take, you will begin the SUMADI™ facial registration and authentication process prior to starting.



2 To create your facial registration in SUMADI™, you will need to take **3 photographs**:

- A frontal photograph to the camera.
- A photograph of your profile 45° to the right.
- A photograph of your profile 45° to the left.



SUMADI™ Sumadi Assistant

Facial Registration

Welcome!

We care about your privacy and security. That's why we choose Sumadi - a solution that will protect your assessments from identity theft or impersonation, while adding reliability and security to your exam results.

You need to register your face in order to participate in a proctored exam. To do this, you must take and submit three photographs, using your webcam.

Instructions:

1. Take your photographs in a well-lit room and make sure your face is clearly visible.
2. Take and submit each of the following photographs: front facing, right profile, and left profile.
3. To take a photograph, click on the Take Photo button (at the bottom).
4. Once your photograph has been taken, click on Submit.

Note: If you wish to restart or take another photograph, simply reload the page.

Note 1: In case you do not follow the order of the pictures as requested by SUMADI™, you will receive an error message.

Note 2: Once you have successfully created your facial registration, click on the "**Continue**" button at the bottom of the screen.

- 3 You will advance to the first SUMADI™ security filter: The **minimum system requirements** check, where SUMADI™ will verify that your **webcam, microphone** and **latest version of the application** are working properly.

SUMADI

System Requirements

In order to provide the desired online exam experience and functionality, your device needs to be validated for minimum system requirements. The following steps will confirm if your device is compatible with the Sumadi platform and exam proctoring. If any step fails, you can retry to verify the system requirements.

- Webcam enabled ✓
- Sumadi App Required Version ✓

100%

Verify 1

Note: The following applications can affect the focus of your browser and tab during an exam: WhatsApp, Skype, OneDrive, Dropbox, Box, and Google Drive. Close all/any of these applications to help improve your online exam experience.

Next 2

1 of 3

- 4 You'll move on to the second SUMADI™ security filter: **The facial recognition**, where SUMADI™ checks that the person who is logging in is the same person who performed the facial registration previously.

The screenshot displays the SUMADI™ 'My Exams' interface during a facial recognition step. On the left, a webcam feed shows a man's face. Below the feed is a red-bordered 'Verify' button with a camera icon, indicated by a red arrow and the number '1'. To the right of the feed, the text 'Facial Recognition' is displayed with a smiley face icon. Below this, 'Recommendations:' and 'Instructions:' are listed. The 'Instructions:' section contains a numbered list of four steps. At the bottom right, a black 'Next' button with a white arrow is highlighted with a red box and a red arrow and the number '2'. In the top right corner, a green success message box contains a checkmark icon and the text 'Success Recognition successful, face verified'. At the bottom center, a progress bar shows a checkmark and the text '2 of 4'.

SUMADI™ My Exams

Success
Recognition successful, face verified

Facial Recognition

Recommendations:

- Make sure you are in a well-lit room and your face is clearly visible in the webcam feed.

Instructions:

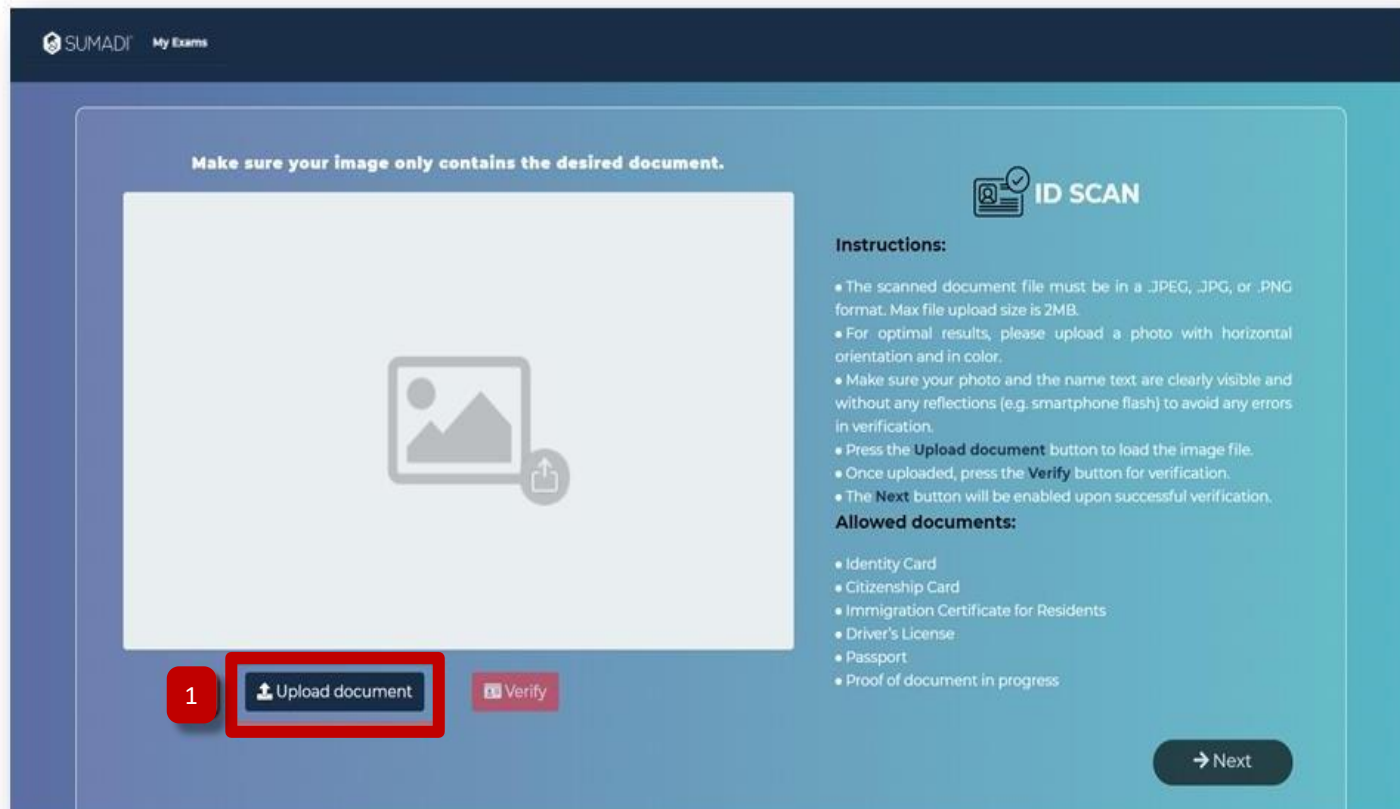
1. Enable and Allow your webcam for the verification Wizard and during the exam.
2. Position yourself in front of your webcam so that your facial profile can be validated.
3. Click the Verify button so that your face can be recognized and your identity validated.
4. Click the Next button to proceed.

Verify

Next

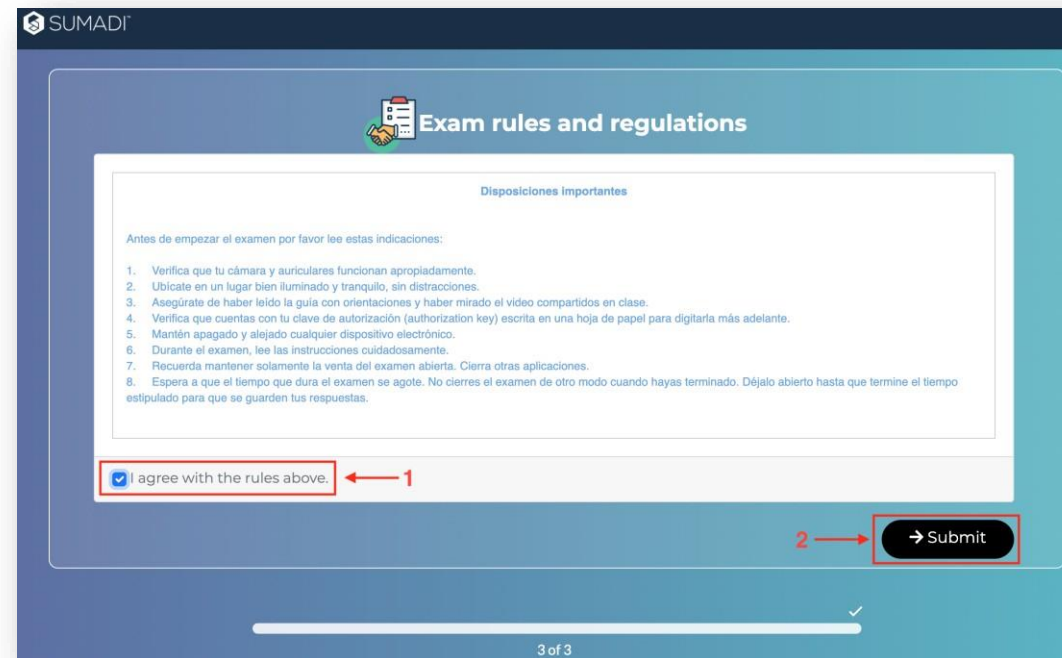
2 of 4

- 5 After facial authentication, you'll reach the "ID scan" step, where SUMADI™ will prompt you to upload your identity document photo by clicking on the "Upload document" button. Once you have uploaded the document, click on the "Verify" button.



NOTE: If the verification is successful, you will see a success message in the upper right corner.

- 6 You will advance to the fourth and final SUMADI™ security filter: The **"Rules and Regulations"** stipulated by your institution when taking your exam, where you must accept them in order to enter.



- 7 After pressing **"Submit"**, it will take you to the exam selection window.